



Contact the Guest Artist Liaison Committee members (GALS) if you have questions or concerns:
Local14guestliaison@gmail.com

Q. What is the Kick-Off Dinner and should I bring anything?

A. This is a time to meet the members and the other guests. L14 members provide dinner, dessert and drink. It is a great time to ask questions and get to know the Local 14 history and its members. Hard copies of the show information packet will be available, if you need one. Additional tips and instructions will be given at this time. You can meet and chat with Jani, Gerry and/or Ann at this time.

Q. Are the "load in" and "load out" times crucial?

A. Yes. Please be on time. Parking is tight right around the Annex, so artists need to get in, drop off work, park their car and return to the Annex. You will receive a separate email with your specific load-in times.

Q. What can I do to encourage sales?

A. Pass out the postcards provided at the Kick Off Dinner and use your social media contacts to spread the word about the show. We encourage all artists to be with their artwork during the show. Being on site and around your work can boost sales. A postcard JPEG is available to email to your customers.

Q. Can I use my own labeling system?

A. No. Local 14 has a well-honed procedure for price labels. Details are located in the Show Packet. We use small, removable labels. When a piece sells, the label is peeled off and placed in the sales book. This is how we keep track of sales and how artists get paid.

Q. Is it crucial that my name on my removable labels match Local 14's Square for sales?

A. Yes. Being able to match the artist's removable label with their name listed in our Square account makes sales transactions simpler and faster for our customers.

Q. Are guest artists responsible for displaying their own work?

A. Yes. All artists can set up their artwork within their booth. The Set Up Committee works very hard to ensure that all artists have the appropriate amount of space for their work.

Q. Will there be help available for setting up your artwork?

A. Yes. Local 14 members will be there to help out. And, yes, it is ok to bring a buddy to help out.

Q. What do I do if I have to change my work shift?

A. There will be an online sign up site for all artists to sign up for work shifts. You can also make changes at the same site. However, if you need to make a job/shift change 24 hours before the show, contact Elaine Tan at elainetan@comcast.net.

Q. What is the parking situation around the Leftbank Annex?

A. Unfortunately, parking details cannot be formalized until 30 days prior to the event. We hope to have further information for all artists at the Kick-Off Dinner.